



CASE: NORSEA GROUP

CASE



NorSea Group had an outdated document management system – unable to integrate with other systems. Lack of mobility, lack of oversight, and improper management of documents made NorSea Group go looking for a completely new cloud-solution which would integrate with Office 365.

PROCESS



NorSea Group is rolling out WorkPoint 365 gradually, company by company, department by department, where the group adopts document management of new project in WorkPoint 365. After that, existing data will be moved gradually. An advantage of WorkPoint 365 was that NorSea Group has been able to train up to 30 people at a time on various locations throughout the world via webinars as the system is suitable for this. This has made light work to manage the training.

RESULT



With some adaptations, WorkPoint 365 meets all overarching requirements of NorSea Group. At the same time, NorSea Group has received a system which integrates with both Office 365 and ERP, and ensures a far more modern intranet as well, as an add-in value, also a CRM module. NorSea Group has been afforded a flexible, and thereby future-proof, platform for a growing organisation with differing requirements across the companies.

NorSea Group creates shared IT-platform for document management with WorkPoint 365

WorkPoint 365 will be ensuring document management throughout Norsesea Group companies. Norsesea Group is going forward with a SharePoint-based standard solution integrated with Office 365, which is easy to configure and adapt to a growing group of companies

Cloud-first, mobility, and efficient management of increasing amounts of critical data across companies and departments. The IT strategy is ready. Norsesea Group will roll out a shared IT platform with great flexibility for a growing group of companies. The group was in the position of having an outdated document management system which was no longer able to meet future needs. Consequently, in 2016, Norsesea Group chose to ensure

document management utilising WorkPoint 365 – a solution based on SharePoint, offering complete integration with Office 365, Intranet, and ERP systems.

“WorkPoint 365 meets 14 of 19 overarching requirements we have for a document management system. The remaining 5 requirements can be met by adjusting the solutions. Norsesea Group consists of many companies, and

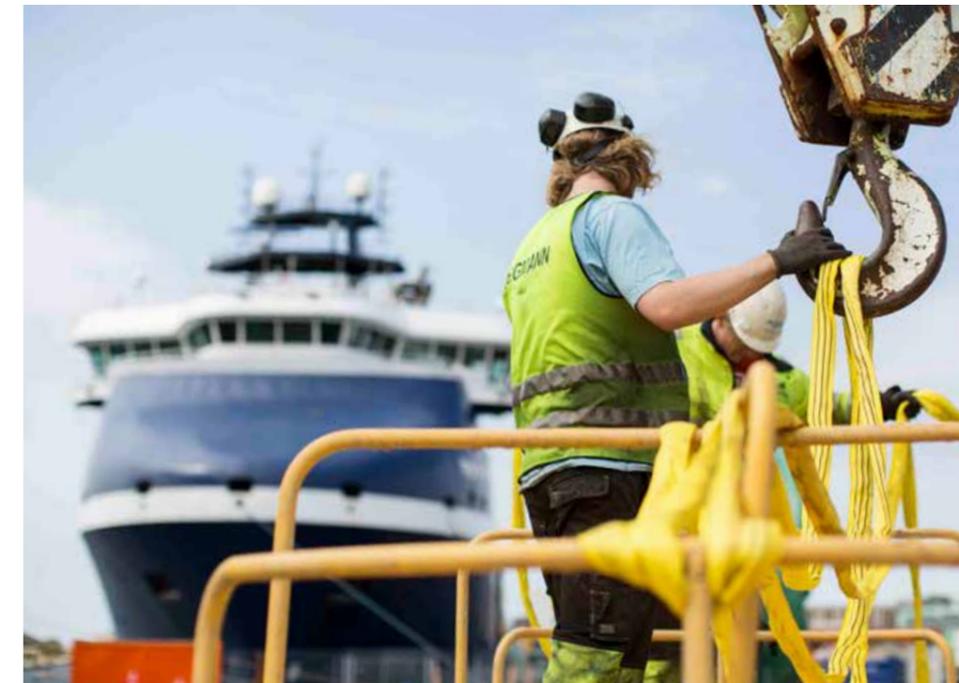
since we decided to go with WorkPoint 365, more companies have joined the family. This makes it difficult to foresee all requirements. But in these cases, we have already discovered that WorkPoint 365 is flexible and that we can easily add new modules and adapt the solution whenever we meet specific requirements,” says Project Manager, Group IT, Nikolaj Johansen. Norsesea Group was in a position where they had a document management

system which was only used in part of the group. The system was unable to integrate with other systems such as, for instance, the ERP system M3 and Office 365. A lack of mobility made it difficult to work externally. The solution was also closed to collaborations with external people and business, such as suppliers and customers. The employees had constructed cumbersome manual processes with storage on own R-drives or PC. This made it difficult to find and retrieve documents, meant a lack of overview, and improper management of critical information.

Traceability and efficient versioning

With WorkPoint 365, Norsesea Group has achieved a user friendly, secure, and uniform way of managing information and documents within the group. To begin with, it was important to ensure the traceability of documents, ensure access to documents, ensure that there was a proper system in place for email and document management in projects and so on, as well as ensuring easy access in-between departments and companies, and to involve external suppliers and customers etc. in the process.

“When we look back at the system we used to have: Document management without versioning, poor ability to search, duplicate storage of files and documents, and poor structure. Then it is obvious that this is no way to work. WorkPoint 365 affords us better quality of document management and projects, and aids us in managing everyday work more efficiently. Version management is completely new to us, but after we have rolled out WorkPoint 365, we can see that we have much more control over emails and documents. It is much easier to retrieve information etc. On the whole, we experience much more structure,” says Nikolaj Johansen.



According to Norsesea Group, the governance afforded by WorkPoint 365 ensures, among other things, inheritance of data, and is something that truly makes a difference:

When an employee creates a document on a site, the only thing he has to consider is which type of document it is. That is to say, that there is only one item of metadata he has to fill in. If you make use of document templates, you do not even have to enter a document type – the template knows how. That is a giant advantage, because it streamlines the process, and we avoid typos or missing metadata, Nikolaj Johansen says.

WorkPoint 365 afforded Norsesea Group the option of configuring their project framework with management of processes. To begin with, Norsesea Group chose a standard project frame. The plan is, though, that the group will appoint people working with projects to have them help define the correct processes and

About NorSea Group

NorSea Group is complete supplier of services and logistics solutions for the energy industry. NorSea Group is active in Norway, Scotland, Denmark, and the Netherlands, and offers the oil and gas industry unique coverage in the North Sea. The group has a yearly turnover of approximately 3 billion Norwegian Kroner and approximately 1.500 employees.

Read more about NorSea Group:
www.norseagroup.com



NorSea Group emphasises 7 advantages

- ▶ WorkPoint 365 is available anywhere there is internet (offline is also available)
- ▶ Easy to collaborate on projects with customers, suppliers, and other external personnel
- ▶ The ability to set up your own project framework for managing all stages of a project
- ▶ Own mobile app for WorkPoint 365
- ▶ Easy to save or retrieve emails and documents through Outlook add-in
- ▶ The option to utilise a training portal with guides and videos
- ▶ Easy to administer and adapt the solution by the IT department.

framework – for example on how NorSea Group is to work across businesses.

One solution – many options

Not only has NorSea Group been afforded a document management solution by employing WorkPoint 365, but they have gained a solution which opens up many new and additional opportunities to be explored by the group:

“Besides being the best, by a mile, document management system of all of the ones we considered, the solution also includes, for example, a CRM module we can roll-out with additional cost. Earlier on, we identified a need for CRM system within the group, and that is something we are considering,” says Nikolai Johansen.

WorkPoint 365 is closely integrated with the Office 365 eco-system, and this is also where the new intranet among others of Norsesea Group is placed. This ensures planning, execution, and quality assurance is collated in a single system –

all of it closely integrated with the other solutions of the group.

“WorkPoint 365 has made it simple for us to add direct links to news and document within WorkPoint 365. With our old document management system, it was not at all possible to link to documents on the intranet without an additional login. If you were to read the document, you needed an additional programme installed on the PC. With WorkPoint, we are now able to link documents directly from WorkPoint 365 with a single click of the mouse,” Nikolai Johansen says.

During the start-up, NorSea Group also tested the integration with the ERP system M3 to ensure data extraction in-between the systems. The plan is to go live at a later date.

Turn-key solution on SharePoint

To NorSea Group, it was an important point that WorkPoint 365 is acknowledged by international companies such as

Maersk Oil and LEGO. Equally important was it that WorkPoint 365 was rated as one of the 20 most interesting SharePoint products worldwide in 2015. To Norsesea Group, it was a very conscious choice to choose a turn-key solution based on SharePoint.

“Many companies advertise that SharePoint is a document management system. But SharePoint on its own is not good enough. Through our investigations and the companies we were in dialogue with, we discovered that there is almost no companies out there who has implemented a SharePoint solution successfully. Very often, we were told that a company had tried to implement SharePoint, but that they completely lost control in a short while. When we discovered WorkPoint 365 we saw an opportunity to become one of the companies who successfully implement a SharePoint solution,” says Nikolai Johansen, project manager, Group IT.

Get in touch

Would you like to know more about WorkPoint, we urge you to contact us or one of our partners.

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www.workpoint365.com

“With WorkPoint 365 we saw the opportunity to implement a successful SharePoint solution.”

Nikolai Johansen, project manager Group IT